

CITY OF MT. MORRIS
CITY COUNCIL AGENDA
11649 N. Saginaw Street
Mt. Morris, MI 48458
November 11th, 2024
7:00 P.M.

1. MEETING CALLED TO ORDER: Mayor Sara Dubey

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. APPROVAL OF AGENDA

5. APPROVAL OF MINUTES

- a. Approval of regular meeting minutes from October 28th, 2024.

6. COMMUNICATIONS:

None.

7. APPROVAL OF WARRANT: Approval of Warrant #24-25 in the amount of \$43,798.04

8. PUBLIC COMMENT (Agenda Items Only /Five Minute Time Limit).

9. UNFINISHED BUSINESS:

- a. **ORDINANCE 2024-02:** Mobile Transient Vendor (second reading and adoption)

10. ADJOURNMENT

Meeting adjourned by Mayor Dubey “sine die”.

11. MEETING CALLED TO ORDER: Spencer Lewis, City Clerk

12. OATH OF OFFICE:

City Councilmember Wayne Walter	Regular term ending 11/2028
City Councilmember Michael Withey	Regular term ending 11/2028
City Councilmember La’Shaya Darisaw	Regular term ending 11/2028

13. ELECTION OF MAYOR PRO-TEM (Mayor Dubey)

14. OATH OF OFFICE FOR MAYOR PRO-TEM (Spencer Lewis, City Clerk)

15. ELECTION OF PLANNING COMMISSION CITY COUNCIL REPRESENTATIVE

16. NEW BUSINESS:

- a. **RESOLUTION 24-28:** Fee schedule amendment
- b. **RESOLUTION 24-29:** Change work order for parking lot / ADA ramp
- c. **Request from Kiwanis Club for street closure for holiday gathering (Unwrapped)**
- d. **Discussion on remaining ARPA funds**

17. PUBLIC COMMENT (Five Minute Time Limit).

18. COUNCIL MEMBER AND STAFF COMMENTS

19. ADJOURNMENT

PLEASE SILENCE ALL CELL PHONES AND OTHER ELECTRONIC DEVICES PRIOR TO THE MEETING.

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 General					
Dept 000					
101-000-066.000	UNDISTRIBUTED FRINGE BENEFITS	MML WORKER'S COMP FUND	24-25 POLICY PREMIUM	3,306.00	
101-000-256.000	DEPOSITS PAYABLE	ROXANNA ROGERS	COMMUNITY ROOM DEPOSIT REFUND	75.00	
101-000-256.000	DEPOSITS PAYABLE	SARA DUBEY	COMMUNITY ROOM DEPOSIT REFUND	75.00	
		Total For Dept 000		3,456.00	
Dept 215 ADMINISTRATION					
101-215-740.000	OPERATING EXPENSE	CITY OF MT. MORRIS	RED MAPLE SUMMER TAXES	251.61	
101-215-740.000	OPERATING EXPENSE	GENESEE COUNTY HERALD	HERALD RENEWAL	75.00	
101-215-740.000	OPERATING EXPENSE	HUNTINGTON NATIONAL BANK	CREDIT CARD	103.57	
101-215-850.000	COMMUNICATIONS	COMCAST	INTERNET/FAX	89.22	
101-215-874.000	RECIEPT TO 731.00.9999.28620	GENESEE COUNTY TREASURER	NOVEMBER 2024	25.30	
101-215-915.000	MEMBERSHIP & DUES	MAMC	MEMBERSHIP DUES	75.00	
101-215-994.000	PAYING AGENT FEE	U.S BANK	SPECIAL ASSESSMENT TAX BOND	95.00	
		Total For Dept 215 ADMINISTRATION		714.70	
Dept 253 TREASURER					
101-253-740.000	OPERATING EXPENSE	HUNTINGTON NATIONAL BANK	CREDIT CARD	68.66	
		Total For Dept 253 TREASURER		68.66	
Dept 262 ELECTIONS					
101-262-740.000	OPERATING EXPENSE	HUNTINGTON NATIONAL BANK	CREDIT CARD	44.99	
		Total For Dept 262 ELECTIONS		44.99	
Dept 265 CITY HALL & GROUNDS					
101-265-740.000	OPERATING EXPENSE	B&B SUPPLY	1/2 PEX PIPE	8.47	
101-265-920.000	PUBLIC UTILITIES	CITY OF MT. MORRIS	WATER BILLS	36.63	
		Total For Dept 265 CITY HALL & GROUNDS		45.10	
Dept 266 ATTORNEY					
101-266-801.000	PROFESSIONAL SERVICES	AMANDA ODETTE	NOVEMBER 2024	2,460.00	
		Total For Dept 266 ATTORNEY		2,460.00	
Dept 305 POLICE DEPARTMENT					
101-305-740.000	OPERATING EXPENSE	HUNTINGTON NATIONAL BANK	CREDIT CARD	46.99	
101-305-850.000	COMMUNICATIONS	COMCAST	INTERNET/FAX	50.99	
101-305-850.000	COMMUNICATIONS	VERIZON	PHONE BILL	85.10	
101-305-932.000	REPAIR & MAINTENANCE - VEHICL	LETAVIS ENTERPRISES, INC	CAR WASH	56.00	
101-305-932.000	REPAIR & MAINTENANCE - VEHICL	LOUIE'S TOWING & AUTO RE	OIL CHANGE	66.00	
101-305-932.000	REPAIR & MAINTENANCE - VEHICL	LOUIE'S TOWING & AUTO RE	IGNITION COIL	201.67	
		Total For Dept 305 POLICE DEPARTMENT		506.75	
Dept 336 FIRE DEPARTMENT					
101-336-745.000	GAS & FUEL	WEBSTER & GARNER	DIESEL	166.39	
101-336-850.000	COMMUNICATIONS	COMCAST	INTERNET/FAX	25.49	
		Total For Dept 336 FIRE DEPARTMENT		191.88	
Dept 371 CODES & ENFORCEMENT					
101-371-801.000	PROFESSIONAL SERVICES	ROB KEHOE	OCTOBER 24 INSPECTIONS	583.33	
		Total For Dept 371 CODES & ENFORCEMENT		583.33	
Dept 441 PUBLIC WORKS					
101-441-740.000	OPERATING EXPENSE	HUNTINGTON NATIONAL BANK	CREDIT CARD	44.74	
101-441-740.000	OPERATING EXPENSE	MENARDS - CLIO	WOODEN DOLLY	41.95	

INVOICE GL DISTRIBUTION REPORT FOR CITY OF MT MORRIS
 EXP CHECK RUN DATES: 2/2024 - 11/12/2024
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID
 WARRANT 24-25

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 General					
Dept 441 PUBLIC WORKS					
101-441-745.000	GAS & FUEL	WEBSTER & GARNER	DIESEL	42.97	
101-441-850.000	COMMUNICATIONS	COMCAST	INTERNET/FAX	74.18	
101-441-850.000		VERIZON	PHONE BILL	32.58	
101-441-850.000	PUBLIC UTILITIES	CITY OF MT. MORRIS	WATER BILLS	38.66	
101-441-920.000	STREET LIGHTING	CONSUMERS ENERGY	STREET LIGHTS	1,033.05	
101-441-922.000	STREET LIGHTING	CONSUMERS ENERGY	LED LIGHTS	2,982.10	
		Total For Dept 441 PUBLIC WORKS		4,290.23	
Dept 529 WEED & BRUSH CONTROL					
101-529-801.000	PROFESSIONAL SERVICES	TAMMY'S LANDSCAPING	MOWING OF PROPERTIES	1,600.00	
		Total For Dept 529 WEED & BRUSH CONTROL		1,600.00	
Dept 567 CEMETERY					
101-567-801.000	PROFESSIONAL SERVICES	TAMMY'S LANDSCAPING	MOWING OF CEMETERY	433.00	
		Total For Dept 567 CEMETERY		433.00	
Dept 790 LIBRARY					
101-790-740.000	OPERATING EXPENSE	B&B SUPPLY	THERMOSTAT REPAIRS	175.00	
101-790-801.000	PROFESSIONAL SERVICES	SHERWOOD PROFESSIONAL CL	LIBRARY CLEANING	225.00	
101-790-920.000	PUBLIC UTILITIES	CITY OF MT. MORRIS	WATER BILLS	46.56	
		Total For Dept 790 LIBRARY		446.56	
Fund 202 Major Street					
Dept 463 STREET ROUTINE MAINTENANCE					
202-463-740.000	OPERATING EXPENSE	VERIZON	PHONE BILL	65.13	
		Total For Dept 463 STREET ROUTINE MAINTENANCE		65.13	
Dept 474 TRAFFIC SERVICES					
202-474-740.000	OPERATING EXPENSE	AUTO - WARES GROUP	SCHOOL LIGHT/WIRE ACCESSORIES	4.99	
202-474-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	TRAFFIC LIGHTS	191.26	
		Total For Dept 474 TRAFFIC SERVICES		196.25	
Dept 478 WINTER MAINTENANCE					
202-478-740.000	OPERATING EXPENSE	MICHIGAN MUNICIPAL LEAGU	CDL FEE	360.00	
		Total For Dept 478 WINTER MAINTENANCE		360.00	
		Total For Fund 202 Major Street		621.38	
Fund 590 SEWER FUND					
Dept 215 ADMINISTRATION					
590-215-740.000	OPERATING EXPENSE	MT. MORRIS POSTMASTER	PERMIT NUMBER FEE	175.00	
590-215-740.000	OPERATING EXPENSE	PRINTING SYSTEMS	SHUT OFF ENVELOPES	91.54	
590-215-850.000	COMMUNICATIONS	COMCAST	INTERNET/FAX	38.23	
590-215-850.000	COMMUNICATIONS	COMCAST	INTERNET/FAX	74.17	
590-215-850.000	COMMUNICATIONS	VERIZON	PHONE BILL	32.58	
590-215-874.000	810-257-3857	GENESEE COUNTY TREASURER	NOVEMBER 2024	12.65	
		Total For Dept 215 ADMINISTRATION		424.17	
Dept 536 SEWER DISTRIBUTION					
590-536-740.000	OPERATING EXPENSE	AUTO - WARES GROUP	RAVEN GLOVES	17.99	
590-536-745.000	GAS & FUEL	WEBSTER & GARNER	DIESEL	159.77	
590-536-921.000	COST OF SEWER	GENESEE COUNTY DRAIN COM	SEPTEMBER 24 SEWER	23,614.58	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 590 SEWER FUND					
Dept 536 SEWER DISTRIBUTION					
Dept 538 SEWER REPAIR					
590-538-740.000	OPERATING EXPENSE		SEWER PIPE	6.30	
		Total For Dept 538 SEWER REPAIR		6.30	
		Total For Fund 590 SEWER FUND		24,222.81	
Fund 591 Water Fund					
Dept 000					
591-000-255.000	WATER DEPOSITS PAYABLE	CITY OF MT. MORRIS	WATER DEPOSIT - 400 BEACH	103.73	
591-000-255.000	WATER DEPOSITS PAYABLE	CITY OF MT. MORRIS	WATER DEPOSIT REFUND - 471 WALNUT	250.00	
591-000-255.000	WATER DEPOSITS PAYABLE	LOGAN BREWER	WATER DEPOSIT REFUND- 400 BEACH	146.27	
		Total For Dept 000		500.00	
Dept 215 ADMINISTRATION					
591-215-740.000	OPERATING EXPENSE	MT. MORRIS POSTMASTER	PERMIT NUMBER FEE	175.00	
591-215-740.000	OPERATING EXPENSE	PRINTING SYSTEMS	SHUT OFF ENVELOPES	91.54	
591-215-850.000	COMMUNICATIONS	COMCAST	INTERNET/FAX	50.99	
591-215-850.000	COMMUNICATIONS	COMCAST	INTERNET/FAX	74.18	
591-215-850.000	COMMUNICATIONS	VERIZON	PHONE BILL	32.58	
591-215-874.000	ATTN: KRISTIE PRIMEAU	GENESEE COUNTY TREASURER	NOVEMBER 2024	12.65	
591-215-994.000	PAYING AGENT FEE	U.S BANK	SPECIAL ASSESSMENT TAX BOND	155.00	
		Total For Dept 215 ADMINISTRATION		591.94	
Dept 537 WATER DISTRIBUTION					
591-537-725.000	FRINGE BENEFIT-NON PAYROLL	CINTAS CORP	UNIFORMS	47.65	
591-537-725.000	FRINGE BENEFIT-NON PAYROLL	CINTAS CORP	UNIFORMS	46.62	
591-537-740.000	OPERATING EXPENSE	GENESEEE COUNTY DRAIN COM	COMMUNITY PUBLIC WATER ANNUAL FEE	1,293.38	
591-537-740.000	OPERATING EXPENSE	MICHIGAN PIPE & VALVE-IN	PAINT/MARKING FLAGS	308.80	
591-537-745.000	GAS & FUEL	WEBSTER & GARNER	DIESEL	732.76	
591-537-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	310 W MT MORRIS	38.09	
591-537-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	321 LINCOLN	39.12	
591-537-932.000	REPAIR & MAINTENANCE - VEHICL	AIS CONSTRUCTION EQUIPME	AIR FILTERS	148.88	
		Total For Dept 537 WATER DISTRIBUTION		2,655.30	
Dept 539 WATER REPAIR					
591-539-740.000	OPERATING EXPENSE	MICHIGAN PIPE & VALVE-IN	REPAIR CLAMP	365.41	
		Total For Dept 539 WATER REPAIR		365.41	
		Total For Fund 591 Water Fund		4,112.65	

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund Totals:					
			Fund 101 General	14,841.20	
			Fund 202 Major Street	621.38	
			Fund 590 SEWER FUND	24,222.81	
			Fund 591 Water Fund	4,112.65	
			Total For All Funds:	43,798.04	

**CITY OF MT. MORRIS
COUNTY OF GENESEE, MICHIGAN**

ORDINANCE 2024 – 02.

**AN ORDINANCE AMENDING MT. MORRIS CITY
CODE OF ORDINANCES, CHAPTER 18, ARTICLE I, BY
THE ADDITION OF 18-1 AND 18-2, TRANSIENT
VENDOR, DEFINITION, AND 18-2, TRANSIENT
VENDORS, ORDINANCES TO DEFINE AND
REGULATE THE OPERATION OF TRANSIENT
VENDORS WITHIN THE CITY, AND TO PROVIDE FOR
THE VIOLATION THEREOF**

THE CITY OF MT. MORRIS HEREBY ORDAINS:

SECTION I

The Mt. Morris City Code of Ordinances, Chapter 18, Article I, is hereby amended by the addition of Sections 18-1, Transient Vendor, Definition, and 18-2, Transient Vendors, as follows:

18-1, Mobile Transient Vendor, Definition

Transit Vendor is a company or individual that engages in a temporary or transient business in one or more places supplying goods or services, which include but are not limited to the sale of food, merchandise, mobile services and wares. A company that provides services to a property such as structural repair, construction or maintenance, lawn and property care, medical services to an individual patient shall not be considered as a transient vendor.

18-2, Transient Vendors

(A) *Statement of purpose.* It is the intent of this section to permit and regulate temporary sales and uses in the commercial and industrial areas when the sale/use is intended to be for a limited period and not designed to be an alternative to occupying a permanent structure. Further, it is the intent to promote the economic well-being of the community by creating an alternative to the traditional uses and encourage the use of underused land. Finally, to provide for exemptions from strict regulations during community events.

(B) *Permitted uses.* Mobile Transient Vendor is permitted as set forth herein within the City except within any residentially zoned area.

(C) *Regulations.*

(1) No mobile transient vendor shall be built, erected, or operated on the right-of-way nor so close thereto as to encourage or promote the use of the right-of-way for parking or standing of customers. All temporary uses shall provide adequate off-street parking areas which shall be readily accessible from the road abutting thereto.

(2) The premises shall be kept in a clean and sanitary condition at all times.

(3) Mobile transient vendor users must have written permission from the owner of the property.

(4) The principal use of the property must still be able to accommodate the parking requirements for that use.

(5) Mobile transient vendor shall obtain a permit from City Hall upon submission of an application for such a permit unless specifically stated exempt in this chapter.

(6) Mobile transient vendor permits must be submitted on a form approved by the Zoning administrator or City Manager not less than 15 days prior to the intended startup date. A permit application must include a drawing of all items to be located on the property for the purpose of the use.

(7) A permit fee in the amount as set by the City Council and amended by resolution from time to time shall be paid at the time of the submission of the application, and a clean-up fee in the amount as set by the City Council and amended by resolution from time to time shall be paid at the time of approval of the permit. The clean-up fee shall be refundable as a whole or in part in the event the permittee returns the premises to its original condition at the conclusion of the activities. The fees established in this subsection may be amended from time to time by resolution of the City Council. Any violation notice enforcement will be deducted from the cleanup bond before the refund is released but shall not preclude any other recovery by the city for violation or damages arising therefrom.

(8) Any person, firm or organization may appeal either the necessity of posting a bond, or the amount of the bond required by the city's Department of Public works directly to the Mt. Morris City Council, which shall have the authority to reduce or eliminate the bond upon good cause shown.

(D) Operational Regulation:

(1) The provisions of this ordinance apply to mobile transient vendors engaged in the business of selling food or goods and services with or without charge upon or in public and private restricted spaces. This ordinance does not apply to vehicles which dispense food and that move from place to place and are stationary in the same location for no more than 15 minutes at a time, such as ice cream trucks, or food vending pushcarts.

(2) Permit application shall include the following:

a. Name, signature, phone number, email contact and business address of the applicant.

b. A description of the preparation methods, food and other products offered for sale.

c. Information on the mobile transient vendor to include year, make and model, and license plate number of the vehicle(s). Any portable tents, awning covers or other portable devices that provide protection from the weather, which shall not exceed 30 feet in length and 10 feet in width.

d. Information setting forth the proposed hours of operation, area of operations, plans for power access, water supply and wastewater disposal.

e. Copies of all necessary licenses or permits issued by the Genesee County Health Department, including a copy of the "letter of intent" provided to Genesee County.

(3) All mobile food transient vendors shall offer a waste container for public use which the vendor shall empty at its own expense. All trash and garbage originating from the preparation of mobile transient vendor shall be collected and disposed of off-site by the operators each day. Spills of food, food by-products, or any other waste shall be cleaned up, and no dumping of gray water on the street is allowed.

(4) Mobile transient vendors shall comply with the city's noise ordinance, and all other city ordinances. Mobile transient vendors shall be allowed one two faced sign that shall not exceed 8' square feet and shall not have a height of greater than 3'. The sign shall not be placed in a manner to hinder the vision of motorists or the path of pedestrians. The Director or Public Works or Law Enforcement officers shall make the determination if the placement of the sign is in a safe location.

(5) A vendor shall not operate a mobile transient vendor site within 500 feet of any fair, festival, special event or civic event that is licensed or sanctioned by the city unless the vendor has obtained permission from the event sponsor.

(6) No permit will be issued for more than 10 consecutive days for the mobile transient vendor from the date of sale as specified on the permit, unless upon prior approval by the City Council. A transient Vendor shall not operate inside the city limits for more than 10 days within one calendar year, unless prior approval by the City Council. No transient vendor shall be allowed to leave any equipment, vehicles, signs or other apparatus on location after hours of operation.

(E) Revocation

(1) The City reserves the right to revoke the license of any vendor engaged in mobile transient vendor who ceases to meet any requirement of this chapter or violates any other federal, state, or local regulation, makes a false statement on their application, or conducts activity in a manner that is adverse to the protection of public health, safety, and welfare.

(b) Immediately upon such revocation, the City Clerk shall provide written notice to the license holder and the license shall become null and void.

(F) Complaints; Appeals

If a complaint is filed with the City Clerk alleging a transient vendor has violated the provisions of this chapter, the City Clerk shall contact the vendor that an investigation will be made as to the truth of the complaint. The vendor shall be invited to respond to the complaint and present evidence and to respond to evidence produced by the investigation. After reviewing all relevant material, the complaint is supported by a preponderance of the evidence, the complaint shall be certified. If a license is denied or revoked, or if a written complaint is certified pursuant to this chapter, the applicant or holder of the license may appeal to and have a hearing before the City Manager. The City Manager shall make a written determination after the presentation by the applicant and investigation as to whether or not the grounds for denial, revocation, or complaint are true. If the City Manager determines that such grounds are supported by a preponderance of the evidence, the action of the City Clerk or filing of the

complaint shall be sustained and the applicant may appeal the City Manager's decision to a court of competent jurisdiction.

(G) Impoundment

Any equipment associated with transient vendor that is not in compliance with this chapter and left on public property may be impounded at the owner's expense.

(H) In addition to the subsections (E) and (G) above, violation of this ordinance may be punished as a civil infraction with a fine for a first offense not exceeding \$500.00.

SECTION II - SEVERABILITY

If any part of this ordinance shall be determined to be unenforceable by a court of competent jurisdiction, that part shall be deemed to be severed and removed from the body of this ordinance, and the rest shall remain in full force and effect.

SECTION III – PRIOR ORDINANCES

All City ordinances and resolutions or part thereof, insofar as the same may be in conflict herewith, are hereby repealed.

SECTION IV

This Ordinance shall be published in a newspaper of general circulation within the City of Mt. Morris, Genesee County, Michigan, and shall become effective on the 31st day after publication.

SECTION V

A copy of this Ordinance may be inspected at the City Hall, 11649 N. Saginaw St., Mt. Morris, Michigan, during regular business hours.

CITY OF MT. MORRIS,

By: SARA DUBEY, MAYOR

By: SPENCER LEWIS, DEPUTY CLERK

Ordinance introduced on: 10/24/2024
Second Reading: 11/11/2024
Publication date: 11/20/2024
Effective date: 12/21/2024

**CITY OF MT. MORRIS
RESOLUTION 24-28**

WHEREAS: Staff has reviewed the current fee schedule and has added permit fees and cleanup fees for Mobile Transient Vendors;

NOW THEREFORE, BE IT RESOLVED:

That this council does hereby approve the attached fee schedule.

Moved by Council member _____, seconded by Council member _____, and thereafter adopted by the City Council of the City of Mt. Morris at a regular meeting held Monday, November 11, 2024 at 7:00 p.m.

_____ Yea

_____ Nay

_____ Absent

Sara Dubey, Mayor

Spencer Lewis, City Clerk

APPENDIX C - SCHEDULE OF FEES
SCHEDULE OF FEES
Updated 11/11/2024

The following is a schedule of current fees the city is collecting for services. Changes may be made by resolution of the city council from time to time and will be on file in city hall.

CEMETERY:

Grave openings:

Regular working day	\$770.00
Saturday	\$800.00
Sunday	\$800.00
Ashes.....	\$220.00

Cemetery lots:

Residents, 1-2 lots (each).....	\$550.00
Residents, 3 or more lots (for each lot in excess of 2).....	\$500.00
Nonresidents, 1-2 lots (each)	\$660.00
Nonresidents, 3 or more lots (for each lot in excess of 2)	\$635.00

Cemetery foundations:

24 x 12	\$110.00
36 x 12	\$130.00
42 x 12	\$140.00
52 x 14	\$180.00
62 x 16	\$200.00

PEDDLERS, ICE CREAM VENDORS AND TRANSIENT MERCHANT LICENSE FEES:

Peddlers Permit:

One week license	\$75.00
Six-month license	\$300.00

Ice Cream Vendors:

Six-month license, per vehicle.....	\$300.00
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Transient Mobile Vendor

One to three days permit.....	\$50.00
Four to ten days	\$200.00
Clean-up fee/deposit.....	\$75.00

SERVICE FEES:

PBT test.....	\$20.00
Impounded vehicle.....	\$200.00
Fire report	\$15.00
Police report.....	\$15.00
Copy fees	\$0.30

Notary fee	\$5.00
Insufficient returned checks	\$30.00
Copy of City Charter.....	\$10.00
Copy of Code of Ordinances	\$150.00
Copy of Zoning Ordinances.....	\$25.00
Copy of Master Plan.....	\$50.00
Marriage ceremony performed by the Mayor.....	\$25.00
Burning Permit.....	\$10.00
CD Recording of Meeting.....	\$5.00
Rummage Sale Permit.....	\$10.00

WATER TAP IN FEES:

Water Connection to property line (includes City tap in fee, meter, and curb stop)

SIZE	MAIN SIDE	ROAD CUT (if needed)	GENESEEE COUNTY FEE	SADDLE COST
¾"	\$2,430.00	\$1,100.00	\$1,000.00	Market Cost
1"	\$2,610.00	\$1,100.00	\$1,000.00	Market Cost
1 ½"	\$5,590.00	\$1,100.00	\$1,000.00	Market Cost
2"	\$6,950.00	\$1,100.00	\$1,000.00	Market Cost

SIZE	LONG SIDE (up to 100')	ROAD CUT (if needed)	GENESEEE COUNTY FEE	SADDLE
¾"	\$3,030.00	\$1,100.00	\$1,000.00	Market Cost
1"	\$3,605.00	\$1,100.00	\$1,000.00	Market Cost
1 ½"	\$5,736.00	\$1,100.00	\$1,000.00	Market Cost
2"	\$8,775.00	\$1,100.00	\$1,000.00	Market Cost

Any service line and meter over 2" will be based on cost of installation plus tap fees. Contact DPW for more information.

The above cost does not include the water service line from the curb stop to the building. All cost shall be paid for by the user prior to installation and all meters and materials shall become City property upon installation. Any additional meters and meter reading equipment, regardless of size shall be paid for by the user prior to the installation and all meters and equipment shall become City property upon installation.

SEWER TAP IN FEES:

Sewer Tap Fee is \$1,200.00 for the first two (2) units, and \$600.00 for each additional unit.

Genesee County Capital Improvement Fees are determined by Genesee County Water and Waste Services and are an additional cost.

Sewer Tap Fee does not include the installation of the sewer line. The sewer line installation must be performed by a licensed and bonded contractor with the City of Mt. Morris. Sewer inspection fees are not included.

WATER AND SEWER FEES:

Water:

Turn on of service	\$35.00
Turn on of service (Friday-Sunday).....	\$150.00
Turn on of service (inspections).....	\$75.00
Turn off of service	\$35.00
Non-payment/shutoff	\$40.00
Base residential/commercial.....	\$17.54
Water consumption per 100 cubic feet (plus base).....	\$8.90

Water Out of City:

Base.....	\$26.31
Out of city per 100 cubic feet (plus base).....	\$13.35

Sewer:

Base residential/commercial	\$11.89
Sewer consumption for 100 cubic feet of water (plus base).....	\$4.28
Sewer only customers (plus base).....	\$24.74

Sewer Out of City:

Base.....	\$17.84
Out of city per 100 cubic feet of water (plus base).....	\$6.42
Sewer only customers (plus base).....	\$37.11

WATER METER CHECK:

Deposit for meter	\$150.00
If meter is found to be faulty, the deposit is returned to owner and the meter is repaired. If the meter is found to be correct, the deposit is retained by the city.	

GRASS AND WEED CONTROL:

Flat rate	\$200.00
Plus, admin fee.....	\$30.00

SNOW REMOVAL ON SIDEWALKS:

Flat rate.....	\$25.00
Plus City Employees' wages, fringes, and equipment rental charged in ½ hour increments.	

SOLID WASTE COLLECTION FEES (To be billed on the monthly utility bill):

Trash, recycling, & yard waste.....	\$17.63
see contract	

COMMUNITY ROOM:

Groups (damage deposit per calendar year – no rental fee).....	\$100.00
City Residents (rental fee).....	\$125.00

Non-City Residents (rental fee).....	\$175.00
City Taxpayers (rental fee).....	\$125.00
City Employee (rental fee).....	\$100.00
Damage Deposit.....	\$75.00
Late key fee.....	\$25.00

ZONING AND PLANNING:

Site plan review	\$50.00
Variance request	\$300.00
Conditional use permit.....	\$300.00
Rezoning	\$300.00
Temporary Sign permit.....	\$30.00
Driveway permit	\$30.00
Right of Way & Disruption Permit fee.....	Each \$150.00
Plan Review Fee – Installation of Utility Cabinets.....	\$200.00
Fence permit.....	\$30.00
Zoning permit (residential).....	\$30.00
Zoning permit (commercial).....	\$50.00

RENTAL FEES:

Application fee (one-time fee).....	\$100.00
Single family inspection.....	\$60.00
Duplex inspection.....	\$115.00
Multi-family inspection:	
Number of building (x) \$100.00	
Number of units (x) \$15.00	
Multi-unit discount: Number of buildings (x) \$30.00	

BUILDING PERMIT FEES (Based on Value of Construction):

Amount:

\$0.00 - \$10,000.00.....	\$100.00
\$10,001.00 - \$50,000.00.....	\$200.00 + \$5.00 per \$1000.00
\$50,001.00 - \$100,000.00.....	\$300.00 + \$4.00 per \$1,000.00
\$100,001.00 - \$500,000.00.....	\$500.00 + \$3.00 per \$1,000.00
\$500,001.00 - \$1,000,000.00.....	\$1,750.00 + \$2.00 per \$1,000.00
\$1,000,001.00 - up.....	\$3,000.00 + \$1.00 per \$1,000.00

*******Plus, Inspection**

Fees*****

ELECTRICAL FEES:

Residential Homes – Includes 3 inspections.....	\$300.00
Application fee.....	\$75.00
Service thru 200 amp.....	\$10.00
200 amp thru 600 amp.....	\$15.00
600 amp thru 800 amp.....	\$20.00

800 amp thru 1200 amp.....	\$25.00
Over 1200 amp (gfi only)	\$50.00
Circuits – each.....	\$5.00
Light fixtures – per 25.....	\$6.00
Furnace – unit heater.....	\$5.00
Dishwasher, disposal, etc.....	\$5.00
Electrical heating units.....	\$4.00
Power Outlets (ranges, etc.)	\$7.00
Signs (unit, neon, letter)	\$40.00
Feeders – bus ducts per 50.....	\$6.00
Mobile home park site.....	\$100.00
KVA & HP up to 20.....	\$6.00
Units up to 21 to 50.....	\$10.00
Units 51 and over.....	\$12.00
Fire Alarm Systems up to 10.....	\$50.00
Fire Alarm Systems 11 – 20.....	\$100.00
Fire Alarm Systems 21 & up.....	\$5.00 ea.
Energy Retrofit – temp control.....	\$45.00
Conduit only or grounding.....	\$45.00
Air conditioning.....	\$10.00
Special inspection.....	\$50.00
Each inspection.....	\$75.00

MECHANICAL FEES:

Residential Homes – Includes 3 inspections.....	\$300.00
Application fee.....	\$75.00
New furnace under 400,000.....	\$30.00
New furnace over 400,000.....	\$45.00
Residential boiler	\$30.00
Water heater	\$25.00
Solid fuel equipment.....	\$25.00
Chimney, factory built	\$25.00
Solar, set of 3 panels	\$20.00
Gas piping, each opening.....	\$5.00
Ductwork (min 25.00)	\$25.00
Air conditioning.....	\$30.00
Heat pumps	\$30.00
Bath & kitchen exhaust.....	\$10.00
Dryer vents	\$10.00
Under & above ground tanks.....	\$20.00
Humidifiers	\$10.00
Piping systems – min 25.00	\$.05/ft
Gas Burning Fireplace	\$25.00
Flue/Vent Damper.....	\$7.00
Air handlers under 10,000 cfm	\$15.00
Air handlers over 10,000 cfm.....	\$30.00
Commercial Hoods.....	\$10.00
VAV boxes	\$10.00
Heat recovery units	\$10.00

Unit ventilators	\$10.00
Unit heaters	\$25.00
Fire suppression 20.00 plus.....	1.00/head
Fire suppression Plan Review.....	\$65.00
Evaporator coils.....	\$30.00
Refrigeration, split system.....	\$30.00
Chiller.....	\$30.00
Cooling towers.....	\$30.00
Compressor.....	\$40.00
LPG/fuel oil hook up.....	\$35.00
Mobile home park site.....	\$100.00
Each inspection.....	\$75.00
Exhaust Fan.....	\$20.00
Commercial Roof-top.....	\$60.00

PLUMBING FEES:

Residential Homes – Includes 3 inspections.....	\$300.00
Application fee.....	\$75.00
Mobile home park site.....	\$100.00
Fixtures/drains.....	\$5.00 ea.
Stacks.....	\$3.00 ea.
Sewage ejectors, sumps.....	\$5.00 ea.
Sub-soil drains.....	\$15.00 ea.
Water service less than 2"	\$5.00
2" to 6"	\$25.00
Over 6"	\$50.00
Bldg connection.....	\$5.00
Sewers less than 6"	\$5.00
Sewers more than 6"	\$25.00
Sump pump inspections	\$50.00
Manholes, catch basins.....	\$5.00
Water dist pipe ¾"	\$5.00
1"	\$10.00
1 ¾"	\$15.00
1 ½"	\$20.00
2"	\$25.00
Over 2"	\$30.00
Reduced pressure zone back – flow provender	\$5.00
Each inspection.....	\$75.00
Sewer Discharge	\$50.00
Sale w/o Sewer Discharge applied to Sewer Account	\$100.00

DEMOLITION PERMIT FEE:

Residential.....	\$120.00
Commercial Structure.....	\$200.00
Other Structures.....	\$90.00

CITY OF MT. MORRIS

APPLICATION FOR LICENSE MOBILE TRANSIENT VENDOR

Applicant Full Name: _____

Date of Birth: _____

Permanent Address: _____

Phone Number: _____

City, State, Zip _____

Driver's License # (A copy must be included with application) _____

Email Address: _____

Description of Applicant: Height: _____ Weight: _____ Hair Color: _____ Eye Color: _____

Has Applicant ever been arrested? _____ Where? _____ Misdemeanor: _____ Felony: _____

List of convictions: _____

Description of Vehicle:

Make: _____ Model: _____ Color: _____ License Plate #: _____

Portable Tents/Awnings? Yes or No

Attached Copies of Licenses from Genesee County Health Dept? Yes or No

If so, dimensions are _____

Attached a drawing of all items at location? Yes or No

Nature of Business and Goods and/or Services to be sold or delivered:

Business/Organization Name: _____

Business/Organization Phone Number: _____

Business/Organization Address: _____

City, State, Zip _____

Beginning Date: _____

Ending Date: _____

Hours of Operation: _____

Written Permission from Property Owner ? Yes or No

Location of Activity: _____

Other information relevant to activity or applicant: _____

Date

Signature

Zoning Admin: Approved _____ Denied _____ Reason: _____

City Manager: Approved _____ Denied _____ Reason: _____

Permit #: _____ 1-3 Day Fee of \$50, 4-10 Day Fee of \$200, Cleanup Deposit of \$75

Paid: \$ _____ Date Paid: _____

Date Refunded Deposit: _____

**CITY OF MT. MORRIS
RESOLUTION 24-29**

WHEREAS: The City of Mt. Morris has obligated \$176,215.37 of its ARPA funds for the resurfacing of the City Hall parking lot, and the installation of an ADA compliant ramp at City Hall; and

WHEREAS: The City of Mt. Morris has approved \$27,535.00 for Rowe Professional Services for engineering and bidding of the project; and

WHEREAS: ROWE Professional Services Company has submitted the attached proposal for a change work order for the project; and

NOW THEREFORE, BE IT RESOLVED, that:

This Council does hereby authorize the City to enter into the attached change work order proposal from ROWE Professional Services Company for \$40,413.12 to be paid from the ARPA funds.

Moved by Council member _____, seconded by Council member _____, and thereafter adopted by the City Council of the City of Mt. Morris at a regular meeting held Monday, November 11, 2024, at 7:00 p.m.

_____ Yea

_____ Nay

_____ Absent

Sara Dubey, Mayor

Spencer Lewis, City Clerk

City of Mt. Morris
 ADA Ramp and Parking Lot Resurfacing
 Change Order 01

Bid Item No.	WORK DESCRIPTION	AUTHORIZED QUANTITY	UNIT	AUTHORIZED QUANTITY CHANGE	DIFFERENCE IN QUANTITY	AUTHORIZED UNIT PRICE	CHANGE ORDER AMOUNT
Description: Add additional work and cost to contract to							
Existing Items							
155001	Maintaining Traffic	1.00	LSUM	1.00	0.00	\$ 3,500.00	\$0.00
171001	Mobilization	1.00	LSUM	1.00	0.00	\$ 18,500.00	\$0.00
174001	Cleanup and Restoration	1.00	LSUM	1.00	0.00	\$ 2,500.00	\$0.00
241005	Pavt, Rem	150.00	Syd	150.00	0.00	\$ 50.00	\$0.00
241010	Sidewalk, Rem	10.00	Syd	10.00	0.00	\$ 30.00	\$0.00
3110030	Misc Structures, Rem	1.00	LSUM	1.00	0.00	\$ 1,500.00	\$0.00
3110706	Masonry and Conc Structure, Rem	1.00	LSUM	1.00	0.00	\$ 7,500.00	\$0.00
3110707	Parking Bumper, Rem, Salv and Reinstall	16.00	Ea	16.00	0.00	\$ 50.00	\$0.00
3123013	Subgrade Undercutting, Type IV	20.00	Cyd	20.00	0.00	\$ 175.00	\$0.00
3125001	Soil Erosion and Sedimentation Control	1.00	LSUM	1.00	0.00	\$ 1,500.00	\$0.00
3212001	Cold Milling HMA Surface	1,700.00	Syd	1,700.00	0.00	\$ 10.00	\$0.00
3212008	Pavt Repr, HMA	93.00	Syd	93.00	0.00	\$ 78.00	\$0.00
3212020	HMA Pavt	1,700.00	Syd	1,700.00	0.00	\$ 19.00	\$0.00
3213086	Sidewalk, Conc, 4 inch	20.00	Sft	20.00	0.00	\$ 21.62	\$0.00
3213117	Driveway, Nonreinf Conc, 8 inch	11.00	Syd	11.00	0.00	\$ 166.27	\$0.00
3213725	ADA Switchback Ramp	1.00	LSUM	1.00	0.00	\$ 68,530.00	\$0.00
3217001	Pavement Markings	1.00	LSUM	1.00	0.00	\$ 750.00	\$0.00
3441026	Sign, Type IIIA	3.00	Sft	3.00	0.00	\$ 340.00	\$0.00
EXISTING PAY ITEMS SUBTOTAL							\$0.00
New Pay Items							
	HMA 3C Base Course	0	Ton	227.04	227.04	\$ 178.00	\$40,413.12
NEW PAY ITEMS SUBTOTAL							\$40,413.12
TOTAL FOR CHANGE ORDER NO. 1-001							\$40,413.12

Kiwanis Club of Mt. Morris
P.O. Box 536
Mt. Morris, Michigan 48458

October 27, 2024

Mayor Sara Dubey
Mt. Morris City Council
11649 N. Saginaw St.
Mt. Morris, MI. 48458

Subject: Holiday Event on December 7, 2024.

Mayor Dubey and City Council,

The Kiwanis Club of Mt. Morris' annual Holiday Event is Saturday, December 7, 2024 from 6:00 pm to 8:00 pm. We would like permission to close/use Mt. Morris Street from Saginaw Street to approximately Walter Street, possibly Church Street and the downtown parking lot for this event. The club is requesting the streets and parking lot be closed from 5:00 pm to 9:00 pm to allow for setup and clean up. We would like to use the electricity at the downtown parking lot for the sound system and tree lighting.

If you have any questions, please contact me at 810-287-7641.

Sincerely,

Robin Stewart
Secretary

CC: Police Chief
Fire Chief
DPW